

# SAFETY RISK MANAGEMENT POLICY

**Students should register their presence in Italy at the American Embassy website: <https://it.usembassy.gov/it/>**

## Accidents and Medical Insurance

Accademia Italiana takes out an insurance policy to guarantee staff and students safety on the school premises. Students are advised to take out a medical and personal insurance before leaving their home country.

## Medical Emergency

In case a medical emergency arises during your stay in Italy and you think you need to call an ambulance the telephone number is 118, plus you have Accademia Italiana Emergency number + 39 345 071 6013 always available for you when the school is closed. Please save those numbers on your phone!

If you need to see a doctor, Accademia Italiana has a special agreement with a Polydiagnostic centre – Check UP- located in Viale Andrea De Luca 5/A – z.i., 84131 Salerno ( tel. +39 089 771010). The centre offers several services among which specialist visits, blood tests, x-ray, etc. For a list of all the services offered you can visit the website: <http://check-up.net/>

To schedule an appointment with a specialist, you can contact the following telephone number: +39 089 771010. Our secretary or your host family may help you to deal with it if you want to) Private visits and prescriptions have extra costs that must be anticipated. Please ask your insurance what their policy is for possible refunds.

The private medical centre is located 15 minutes away by car from the school.

Salerno public hospital “San Giovanni di Dio e Ruggi D’Aragona” is located in via S. Leonardo 1 – Salerno, in the city centre. It takes 10 minutes by car/taxi/ ambulance from the school.

Note that a first aid box is kept on the school premises, next to the Front Desk Office. In case you need it, please ask our secretaries at the front desk, however, by the law, we are not allowed to give you any kind of medication.

FIRST AID: 11 8; 089/7901 50; 089/694221 ; 089/5647306

HOSPITAL: 11 8; 089/671111

EMERGENCY: 11 8

## Student Health & Safety

Students safety is our primary concern. During your stay at Accademia Italiana, all efforts are made to ensure a risk-free environment and to guarantee your security.

Accademia Italiana is committed to achieving and maintaining the highest standards of health and safety for all employees and students. This is accomplished by:

- The identification of all workplace hazards
- The identification of all people who may be exposed to the hazards

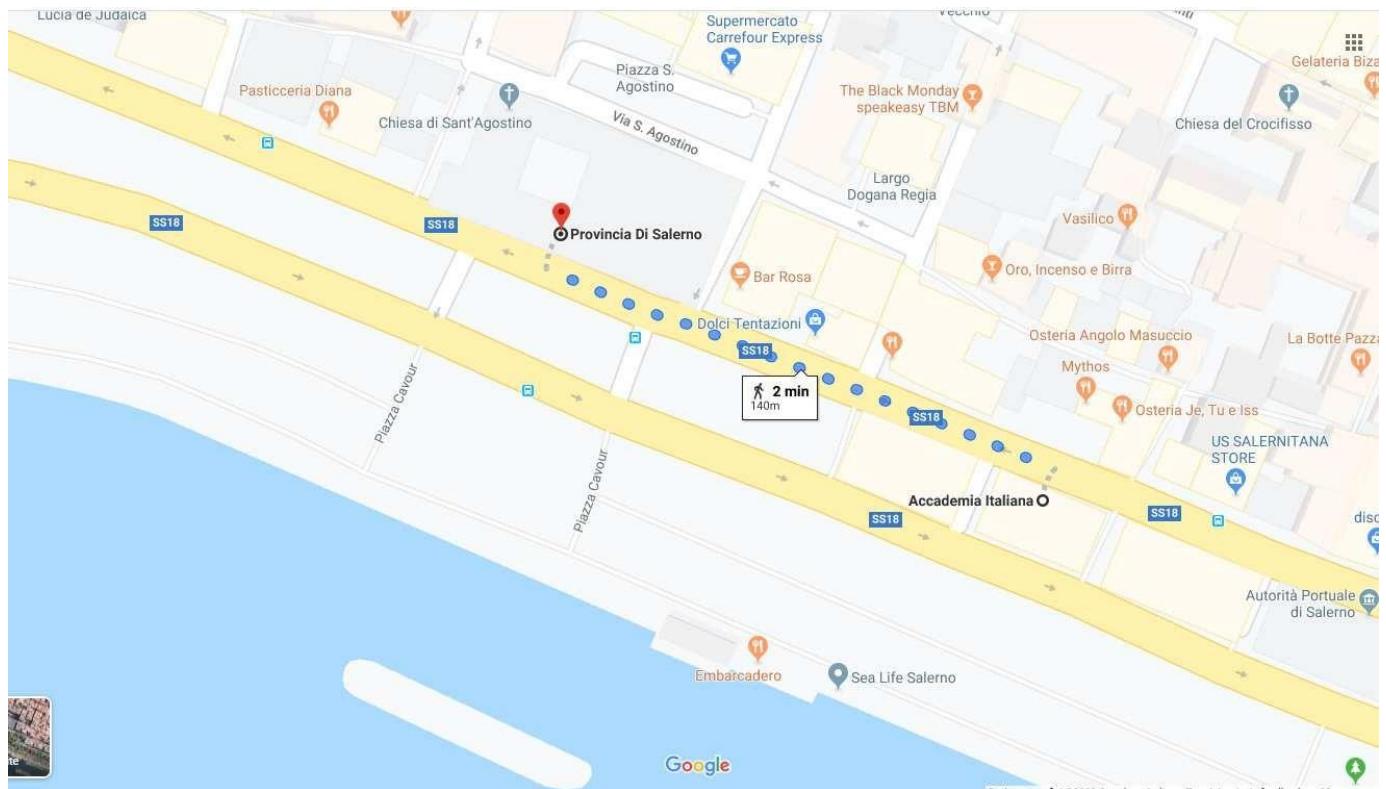
- The evaluation of the significant risks to which employees, students, and others are exposed. The recognition of the likelihood of foreseeable accidents, injuries occurring
- The selection of realistic and practical precautions and control measures

Risk Assessments are carried out by people who are trained and competent in the process; however, it is essential that everyone participates in making it a success.

With this in mind, it is also important to note that all students must take responsibility for their own safety and security during their stay. This means that students and participants in Accademia Italiana programs commit themselves to avoid dangerous situations.

## Emergency meeting places in case of natural disasters:

- If an emergency occurs the meeting place is a 1-minute walking distance from the school, in the open area in Piazza Cavour, Salerno:



## Other Emergency Contacts for Italy

112 is the European emergency phone number, available everywhere in the EU, free of charge. The following emergency numbers are also available, and you may dial them directly.

**USA Embassy: 06-467-41 (from within Italy)**

**USA Consulate General Naples: (+39) 081 .583.8111 / (+39) 081 -583-8221**

**Police: 113**

**Fire: 115**

**Other Embassies: <http://www.esteri.it/mae/doc/>**

# School Emergency Numbers

Telephone: + 39 089 256965

Mobile numbers:

+ 39 345 071 6013 ( Mrs. Tiziana Raso);

+ 39 389 342 6659 ( Director Francesca Romana Memoli)

+ 327 7567189 (Mrs. Veronica D'Auria)

You should enter these numbers in your contact list in your cell phone and carry them with you at all times or on a separate piece of paper in your back pack or in your purse.

## Fire Safety Information at School

All of our students must carefully read the fire notices in the corridor of the school and they must be aware of the instructions with regards to exiting the building. In the case of a fire, no one should stop to collect personal belongings and students must look for the nearest escape route.

In the event of a fire, the fire brigade must be called at 115. Teachers are responsible for escorting the students off the premises. Once safely outside the teacher of each class is responsible for checking the roster to ensure that all students are safe.



## Earthquake Safety

In the case of an Earthquake, drop to the floor, take cover under a sturdy desk or table, and hold on to it firmly. Be prepared to move with it until the shaking stops. If you are not near a desk or table, drop to the floor against an interior wall and protect your head and neck with your arms. Avoid exterior walls, windows, hanging objects, mirrors, tall furniture, etc.

# SAFETY COVID protocol

All students are informed prior to arrival of the measures and simple safety guidelines they will have to follow to ensure a safe stay with Accademia Italiana Salerno.

Accademia Italiana is monitoring the situation relating to the Coronavirus (Covid-19) with the utmost attention and follows the indications of the proper local and national authorities.

In terms of prevention the school is constantly working to all the precautionary measures against the coronavirus infection set out by the Italian Ministry of Health and by the World Health Organization to be taken by anyone and a full assistance to our students. **All our Staff is fully vaccinated.**

## Safety at the school

- Student's temperature are checked automatically every day when entering the school building.
- At the school entrance students are asked to clean their hands with sanitizer.
- There are signs around the school explaining the one-way system for using the corridors.
- The use of a mask is right now mandatory in closed spaces if the safety distance of 1 mt. is not guaranteed. We ask our students to come with their own mask and wear it in the school. On the open-air areas such as balconies and public spaces it can be taken off while keeping the safety distance, if NOT fixed by law.
- The school staff is wearing a mask when in contact with students. Teachers are allowed to wear a face screen during their lessons respecting the safety distance.
- Hand sanitizers and surface disinfectant products are available in the school area
- The school intensively cleans and disinfects every day. In high season toilets and common spaces are cleaned and disinfected twice per day.

## Lessons

- Depending on the size of the classroom each class are between 3 and 10 students in order to respect a minimum distance of 1 mt. between each participant.
- The weekly schedule might be adapted if needed to avoid many students moving around the corridors or in the common areas of the school at the same time. Teachers advise of break times on arrival.

## Cleaning and disinfection

At school, we use antibacterial hand soaps in the bathrooms. We take an extraordinary sanitation and disinfection of all premises every month. We commit ourselves to guarantee full cleanliness and hygiene.

Our cleaning staff is increasing the ordinary cleaning of school premises using antibacterial detergents with chlorine-based products as recommended by the Italian Ministry of Health.

Furthermore, we have installed electric hand dryers in all the bathrooms to avoid the use

of hand paper.

### **Health care**

In case a student has high temperature, we help her/him to see a doctor who will determine the treatment and measures that have to be taken.

In case of positive COVID-19 testing, the student will be asked to stay in the accommodation: homestay, or student apartments for a minimum of 14 days following health authorities' recommendations. The school will give the student all the support needed.

### **Activity programme**

- The weekly activity program is organized in reduced groups focusing mainly on open-air . Salerno with its surroundings offers many opportunities for this kind of activities.

### **Accommodation**

- Host families follow all government guidelines on social distancing and ensure common areas are maintained to a high degree of cleanliness.
- In the executive apartments rooms and common areas are disinfected and deeply cleaned once a week.
- No visitors are allowed in hostfamilies or shared apartments.

### **Suspected cases**

#### **Covid-19 - Numeri verdi regionali**



If students have any suspected symptoms or might be at risk of infection, they stay at home, do not go to the emergency room or the doctor's surgery but call the regional information hotlines.

**Regional Coronavirus number ASL Salerno: +39 089 693960**

**Regional toll-free number: 800.90.96.99**

**Emergency: 118**

**National Emergency number: 1500**

**Toll-free number for information in foreign languages: 800 210 505**



## Updates

We constantly follow the evolution of the situation in order to provide our students with all the necessary updates and information.

For all the precautionary measures taken, we are supported by our School Doctor who is constantly monitoring the situation.

For any other actions, we strictly follow the instructions of the national and local authorities. For any information you may need

Please write to: [info@accademia-italiana.it](mailto:info@accademia-italiana.it) contact via Whatsapp: +39 345 071 6013